



Bord Oideachais & Oiliúna
LUIMNIGH & AN CHLÁIR

LIMERICK & CLARE
Education & Training Board

Banning the Use of Mobile Phones Policy

Policy Area	ICT
Version	1.0
Date	Created: May 2026
Monitored	Every 3 years
Responsibility	Principal
This policy is an uncontrolled copy. Each staff member should consult school website for the latest version of this document.	



Limerick Community Special School Dromdarrig Mungret Co Limerick V94DN77	Roll Number: 20579B Phone Number: 0862014881 Email: lcass@lcetb.ie Website: limerickcss.ie
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1. Relationship to School's Mission Statement:

This policy has been developed in line with Department of Education Circular 0044/2025 and in keeping with the ethos of Limerick Community Special School, which promotes a safe, respectful and inclusive learning environment for all students. Limerick Community Special School is a co-educational, multi denominational special school which is underpinned by the core values of excellence in education, care, equality, community and respect.

In Limerick Community Special School, we are dedicated to helping each student to achieve their individual potential. The school policies are central to ensuring the provision of quality education in a holistic manner.

2. Rationale

This policy aims to:

- Promote a positive and focused learning environment
- Reduce distractions during the school day
- Support student wellbeing and social interaction
- Reduce risks associated with cyberbullying and access to inappropriate content
- No phone support increased traditional social interactions between pupils at school break times.
- Excessive mobile phone use, and screen time generally, can have a detrimental impact on pupils' concentration and learning at school.

A banning of phone would address these issues and foster an environment conducive to learning, as well as supporting in-person engagement with peers.

3. Policy Statement

In line with Department guidance, the use of and access to personal mobile phones by pupils is **not permitted during the school day**, including break times and lunch times.

4. Procedures

- Students are **not required** to bring mobile phones to school.
- Where a phone is brought to school, it must:
 - Be switched off, and
 - Be handed in to the school office / stored safely as directed by staff in the classroom.
- Phones must not be used at any time during the school day.

5. Exemptions

A small number of exemptions may apply (see appendix 1) where a student requires access to a device for Medical needs. Any medical exemption must be:

- Agreed in advance with the Principal
- Clearly documented
- Used only for the specified medical purpose

6. Roles and Responsibilities

Board of Management: Ensures the policy is in place and reviewed

Principal: Oversees implementation and communication with parents/guardians

All Staff: Support consistent implementation of the policy

Parents/Guardians: Support the policy and reinforce expectations with their child.

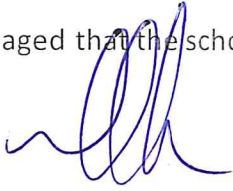
7. Review

This policy will be reviewed regularly in line with Department guidance and the needs of the school community. This policy supports students to engage more fully in school life, develop positive relationships and experience a distraction-free learning environment.

This Policy was ratified and communicated by the Board of Management on the 10th June 2026.

It is envisaged that the school will review this Policy every 3 years.

Signed:



10/6/26

Chair

Signed:



10/6/26

Principal

Appendix: Mobile Phone Use Exemption Application Form

Name of Student:

Dear Parent/Guardian,

In line with the school's Mobile Phone Policy, the use of personal mobile phones by pupils during the school day is not permitted. However, the school may grant an exemption in specific medical circumstances.

Please complete this form if you wish to apply for an exemption.

Student Details

- **Student Name:** _____
- **Class:** _____
- **Date of Birth:** _____

Reason for Application

Please outline the reason your child requires access to a mobile phone during the school day (e.g. medical, monitoring device):

Specific Arrangements Requested

Please outline when and how the phone needs to be accessed:

Supporting Documentation

Please indicate supporting documentation provided:

☐ Medical professional report

Parent/Guardian Declaration

I confirm that the information provided is accurate and that the mobile phone will only be used for the stated purpose in line with school policy.

- **Parent/Guardian Name:** _____
- **Signature:** _____
- **Date:** _____

School Use Only

- **Application Reviewed By:** _____
- **Decision:**
 - ☐ Approved
 - ☐ Not Approved

- **Details of Approved Use (if applicable):**

- **Principal Signature:** _____
- **Date:** _____